

कार्यालय अपर आयकर आयुक्त,
क्षोके.मु.ई. - 1 (4) ,
विशाखापट्टनम - stationed at
Vijayawada.



Office of the
Addl. Commissioner of Income Tax,
(ReAC)(A.U.)-1(4),
Visakhapatnam
Stationed at Vijayawada

F.No.8/Vehicle/Addl. CIT/ReAc(AU)-1(4)/VSP/2021-22

Date: 08.12.2021

TENDER NOTIFICATION FOR HIRING OF MID-SIZE OPERATIONAL VEHICLE

The Addl. Commissioner of Income Tax, ReAC(AU)-1(4), Visakhapatnam Stationed at Vijayawada (hereinafter in this document mentioned as Department), on behalf of the President of India intends to hire Operational Vehicles (one Mid-size vehicle) as per details given below for office use for the period of two years from the date of commencement, which would be extendable for one more year at the discretion of the Addl. Commissioner of Income Tax, ReAC(AU)-1(4), Visakhapatnam stationed at Vijayawada.

Sl. No.	Particulars	Quantity Required	Type	Place of deployment of vehicle	Amount should not be more than
01	Category : Mid Size Toyota Innova/ Ertiga/ Creta	7 or 8 Seater One(1)	Taxi / Commercial	O/o the Addl. CIT, ReAc(AU) -1(4), Visakhapatnam stationed at Vijayawada	Rs. 50,000/- per vehicle per month (exclusive of taxes)

The Agencies/Service providers, (hereinafter referred to as the "Vendor") if interested, may submit their quotations to the office of the Addl. Commissioner of Income Tax, ReAc(AU) - 1(4), CR Buildings Annexe Room NO.104, Mahatma Gandhi Road, Vijayawada - 520002 with the terms and conditions enumerated below :

1. Tender document can be collected from this office on all working days or can be downloaded from the Department's websites i.e. www.incometaxhyderabad.gov.in.
2. Quotations should be submitted in two bid patterns, i.e. Technical Bid as per **Annexure-I** and Financial Bid as per **Annexure-II**. Both the bids in prescribed formats along with required documents as prescribed should be placed in separate envelopes sealed and superscripted as "Tender for Hiring of Operational Vehicles – Technical Bid" and "Tender for Hiring of Operational Vehicles – Financial Bid" respectively. Both the envelopes should be placed in a single cover and superscripted as "QUOTATION FOR HIRING OF OPERATIONAL VEHICLES" and should be sent by registered post or handed over to O/o the Addl. Commissioner of Income Tax, ReAC(AU)-1(4), CR Buildings Annexe Room NO.305, Bandar Road, Vijayawada - 520002 latest by **17/12/2021** before **3.00 P.M.** The bids will be opened on **17/12/2021** at **5.00 P.M.** in the Chamber of Addl. Commissioner of Income Tax, ReAC(AU)-1(4), Vijayawada. However, the Addl. Commissioner of Income Tax, ReAC(AU) -1(4), CR Buildings Annexe Room NO.104, Mahatma Gandhi Road, Vijayawada - 520002 reserves the right to postpone the opening of bids and the same shall accordingly be intimated to all the bidders.

3. Bidders or their authorized representatives may remain present at the time of opening of tenders. Bid documents, incomplete or deficient in any respect will be rejected at the discretion of the Addl. Commissioner of Income Tax, ReAC(AU)-1(4), CR Buildings Annexe Room NO.104, Mahatma Gandhi Road, Vijayawada - 520002..
4. The vendor / bidder should be agreeable to other terms and conditions as at Annexure-III.
5. The technical bids will be opened first. The financial bids will thereafter be opened only, if the applicant's tender is selected in the technical bid qualifying in all aspects as per the eligibility criteria. Rates quoted should be all inclusive with proper break-up and no separate claims will be entertained except GST.
6. The successful bidder shall have to execute the Contract as decided by the Department.
7. The Addl. Commissioner of Income Tax, ReAC(AU)-1(4), CR Buildings Annexe Room NO.104, Mahatma Gandhi Road, Vijayawada - 520002 reserves its right to reject any or all the bids at any stage of the bid process without assigning any reason.
8. Each technical bid should accompany the **Earnest Money Deposit of Rs.10,000/- (Rs. Ten thousand only) per vehicle** in the form of Demand Draft of any scheduled bank payable at Visakhapatnam drawn in favour of the Zonal Accounts Officer, CBDT, Visakhapatnam. The bids without Earnest Money Deposit will be rejected. The EMD of unsuccessful bidder will be returned on completion of bid process. The EMD of successful bidder will be converted as security deposit and will be kept for two years without interest. **The contract shall be awarded to the vendor/service provider with the lowest bid for the above vehicles as per the terms & conditions mentioned in the tender documents.**
9. The successful bidder shall deploy the vehicle(s) at the above mentioned offices **within ten days** from the date of award of contract.



(Y SSHA SRINIVAS),

Addl. Commissioner of Income Tax,
(ReAC)(A.U)-1(4), Visakhapatnam,
Stationed at Vijayawada.

Copy submitted to:
The Pr. Commissioner of Income Tax (ReAC)(AU)-1, Visakhapatnam

Copy to the Notice Board